Welcome New Spiders:

The Student Health Center congratulates you on your acceptance to the University of Richmond! Our team is here to help you maintain your well-being and to restore your health in the event of illness or injury.

Building immunity to common communicable diseases is a critical first step in protecting your personal health. Completion of all three parts of the **pre-entrance health form** (included in the following pages and available through the online portal forms) allows you to demonstrate that you have met the basic immunization requirements known to promote healthy communities and required by the Commonwealth of Virginia.

Sincerely,

Latrina Lemon, M.D.
Medical Director, Student Health Center

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**RESOURCES:**

**Student Health Center:** The Student Health Center opens on the first day of fall semester classes. Services include treatment of acute and chronic illnesses, injuries, disease prevention, health maintenance and mental health-related care. To schedule an appointment log onto: [richmond.studenthealthportal.com](http://richmond.studenthealthportal.com) or call 804-289-8064. To learn more about the services and resources we offer, visit: [healthcenter.richmond.edu/information-and-services](http://healthcenter.richmond.edu/information-and-services)

**CAPS:** Counseling and Psychological Services (CAPS) offers a wide range of short-term services. If you have a condition that requires weekly longer-term care, we strongly encourage you to arrange for that care ahead of time with an off-campus provider. CAPS uses a multi-tiered Individualized Care Model that seeks to meet students where they are in the change process, while promoting autonomy and empowerment. For more information visit: [caps.richmond.edu](http://caps.richmond.edu)

**Disability Services:** Disability Services provides a wide range of individualized services and accommodations to ensure an inclusive and accessible educational experience for all students. To learn more about the services and resources we offer, visit: [disability.richmond.edu](http://disability.richmond.edu)

**IMPORTANT DUE DATES:**

**Pre-Entrance Health Form**
- **Fall Entry:** June 1
- **Spring Entry:** January 1

Obtain vaccination documentation from your health care provider and use these dates to complete the electronic immunization form via the Student Health Center portal: [richmond.studenthealthportal.com](http://richmond.studenthealthportal.com)

Requires Net ID and password

Questions? [healthcenter@richmond.edu](mailto:healthcenter@richmond.edu)

**Health Insurance:**
The University of Richmond requires domestic undergraduate students and law students to have health insurance coverage. The Student Health Insurance Plan (SHIP) ensures that students have access to comprehensive health insurance and health care while attending the University.

Each academic year, all domestic students are required to enroll in or to waive coverage by demonstrating they have insurance that meets the University's requirements.

International students are required to participate in the University's SHIP, and are automatically enrolled by the Office of International Education.

For more information, visit: [studenthealthinsurance.richmond.edu](http://studenthealthinsurance.richmond.edu)
Entire Form due June 1 for Fall Entry or January 1 for Spring Entry

Pre-Entrance Health Form: PART 1

TO BE COMPLETED BY INCOMING STUDENT OR PARENT/LEGAL GUARDIAN

Student Name: __________________________

Last First Middle

Date of Birth: __ / __ / ______

University ID# __________________________ State or Country of Birth: _________________

Student Cell Phone: _________________________________ (10 digit US cellular phone number)

Emergency Contact: ________________________________________ Phone ____-_____-_____

Protective Health Information & Power of Attorney:

The current policy of the Student Health Center allows for the release of information regarding students 18 and over when a signed consent is obtained from the patient at the time of the visit. For students under 18, the Student Health Center will share health information consistent with Virginia law.

The University of Richmond does not require a Power of Attorney document for students. Please contact us if you have additional questions.

Consent for the Treatment of Minors (for students 17 years and younger)

To be completed by parents or legal guardians of students who will be under the age of 18 when arriving on campus.

I/We, the parent(s)/guardian(s) of the minor named above (“Student Name”), hereby give consent for the University of Richmond and its Student Health Center physicians, nurses and other clinicians to render primary care services (including, but not limited to, the administration of vaccinations such as tetanus, influenza, and/or meningitis), first aid, urgent, or emergency care to my Student and, when they deem it medically necessary, to arrange for transport to and treatment by a hospital or local health care provider.

I/We understand that the Student Health Center physicians, nurses and/or other clinicians will make reasonable efforts, under the circumstances, to contact me/us prior to rendering or securing urgent or emergency care, but acknowledge that they may proceed with such care in the event they are not able to contact me/us.

This consent will remain in effect until my Student’s 18th birthday.

Parent/Guardian Signature: __________________________

Printed Name: __________________________

Parent/Guardian Primary Phone Number: __________________________

Parent/Guardian Email Address: __________________________

Date: __ / __ / ___
Pre-Entrance Health Form: PART 2
TO BE COMPLETED AND SIGNED BY HEALTH CARE PROVIDER

A copy of the electronic immunization record signed or stamped by a physician or designee, registered nurse, or health department official indicating the dates of administration including month, day, and year of the required vaccines shall be acceptable in lieu of recording these dates on this form. For more information about immunization requirements or exemption forms: https://healthcenter.richmond.edu/new-students/index.html

### Required Vaccines

<table>
<thead>
<tr>
<th>Vaccine</th>
<th>Record Complete Dates (mm/dd/yyyy) of Vaccine Doses Given</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tdap (one dose required on or after 10th birthday)</td>
<td>1</td>
</tr>
<tr>
<td>Tetanus Booster (if Tdap &gt; 10 years ago)</td>
<td>1</td>
</tr>
<tr>
<td>Polio (IPV, OPV)</td>
<td>1 2 3 4</td>
</tr>
<tr>
<td>Measles, Mumps, Rubella (MMR) Vaccine (two dose series; first dose must be on or after 1st birthday)</td>
<td>1 2</td>
</tr>
<tr>
<td>Measles (Rubeola)</td>
<td>1 2</td>
</tr>
<tr>
<td>Rubella</td>
<td>1</td>
</tr>
<tr>
<td>Mumps</td>
<td>1 2</td>
</tr>
<tr>
<td>Meningococcal Vaccine (A, C, Y, W-135) (initial or booster dose must be on or after 16th birthday) Required only for students &lt; 22 years of age.</td>
<td>1</td>
</tr>
<tr>
<td>Hepatitis B Vaccine</td>
<td>1 2 3</td>
</tr>
<tr>
<td>COVID-19 Vaccine Brand:</td>
<td>1 2 3</td>
</tr>
</tbody>
</table>

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</tr>
</thead>
<tbody>
<tr>
<td>Hepatitis A</td>
<td>1</td>
</tr>
<tr>
<td>Human Papillomavirus Vaccine (HPV)</td>
<td>1 2 3</td>
</tr>
<tr>
<td>Serogroup B Meningococcal Vaccine □ MenB-4C □ MenB-FHbp</td>
<td>1 2 3</td>
</tr>
<tr>
<td>Varicella</td>
<td>1 2</td>
</tr>
</tbody>
</table>

**HEALTH CARE PROVIDER:**
Signature of Medical Provider/Health Department Official: __________________________________________ Date: ____ / ____ / ________

Medical Provider Printed Name: __________________________________________ Phone: ________________________________
Address: __________________________________________

Pre-Entrance Health Form: PART 3
TO BE COMPLETED BY INCOMING STUDENT

- Log onto richmond.studenthealthportal.com using your Net ID and password to complete three electronic forms under the MY FORMS tab:
  1 IMMUNIZATION FORM
    - Enter vaccination dates provided on immunization record and upload your physician verified immunization record.
  2 TUBERCULOSIS (TB) SCREENING FORM
  3 MEDICAL HISTORY FORM